

# MOASHIRAT AL-ADA Corporate

Key Performance Indicators - Consultancy Services Corporate





In the Name of Allah, the Graciosu, the Merciful

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# About Us

We are an organization, concerned with providing consulting services, drawing up strategic, development and improvement plans, setting up ad hoc offices on managing strategic businesses and building distinguished human resources for the purpose of enabling its human resources to adopt the most recent universal practices and experiences, led by a team made up of experienced specialists and experts.

( ) Our Vision

We seek to be the first choice of business-development organizations.

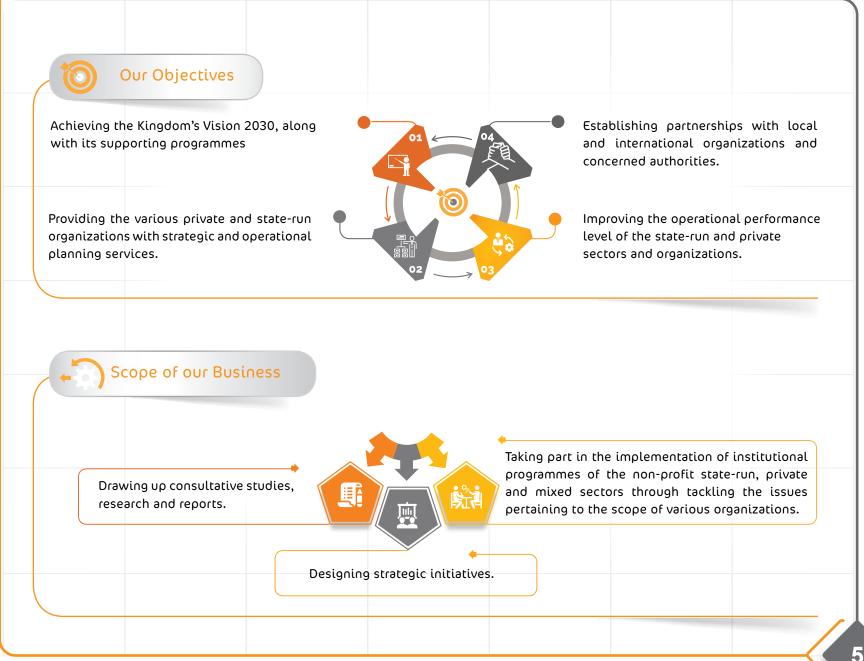
# Our Mission

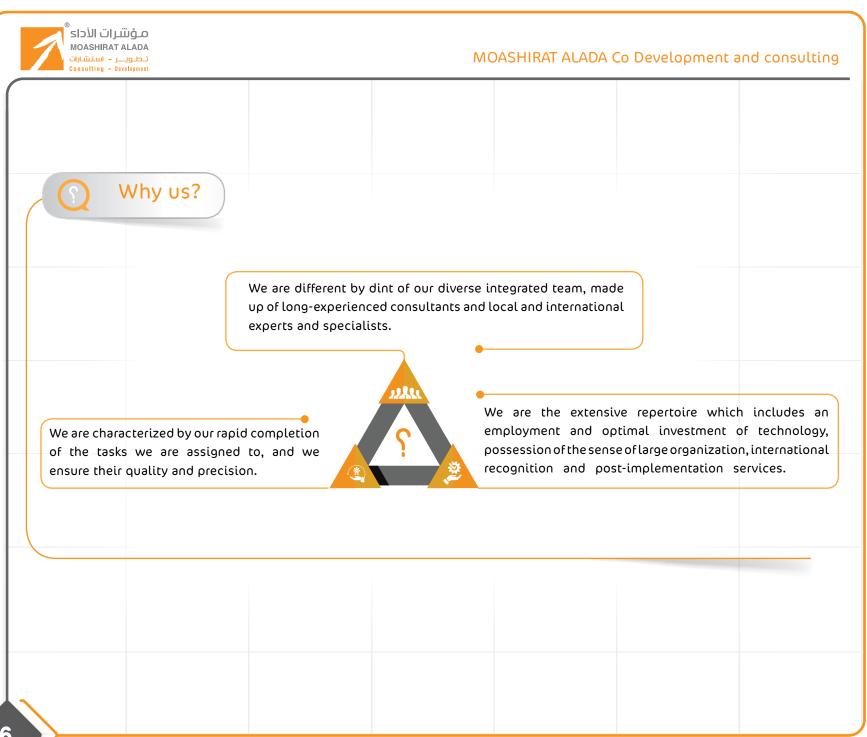
We provide business sectors with integrated business solutions with added value. Such solutions guarantee competitive advantage and profit.

Our Values

Full commitment and integrated implementation.













# Strategic Planning

The teams, made up of experts and consultants at Moashirat Alada Corporate, provide organizations with strategic planning according to appropriate approach to the strategic planning models, taking into account the nature of the organization activity, along with its size. Of the most prominent features are balanced score cards-based strategic planning or Pfeiffer model-based strategic planning, the model of examining the major issues, scenario model, etc.

During the strategic planning process, we are keen on:

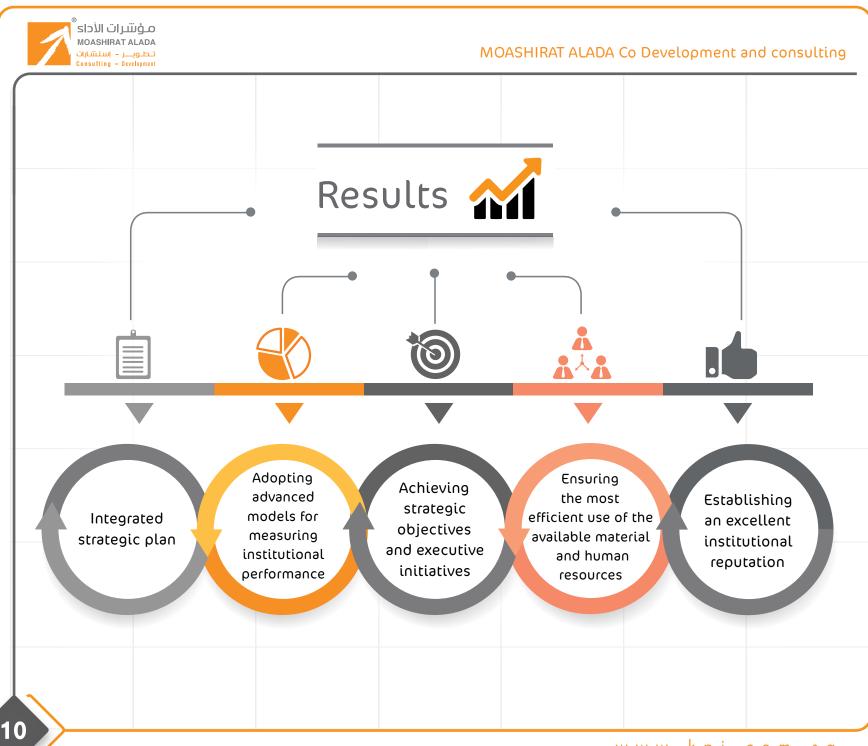
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Engaging all relevant stakeholders in the work stages.

Familiarizing the higher administration and the implementation authorities with the reached outcomes so as to reach a collective agreement.









# Our strategy in the service provision

We start drawing up the strategic plan for organizations (whether run-state, semi-run-state or private) by evaluating the status quo, and then we devise the strategic plan to end with building a model for measuring their performance according the following stages:

The stages of the strategic planning go as follows:

# Stage I: Strategic Preparation

It is through this stage that the organization's work team is trained and prepared for the strategy to be devised through specialized workshops. This also involves providing strategic support and assistance in order to prepare the organization to accept and deal with the strategy through taking strategic decisions, workshops and training courses. ∰-© ₩ ₽ 0

# Stage II: Status Quo Assessment

This stage is implemented through benchmarking (international and regional), environmental analysis (internal and external) and the technical review of the organization documents.



# Stage III: Drawing up and Devising the Strategy

Drawing up and devising the strategy and performance measurement are carried out through reviewing the organization's strategic framework and devising the strategic plan.

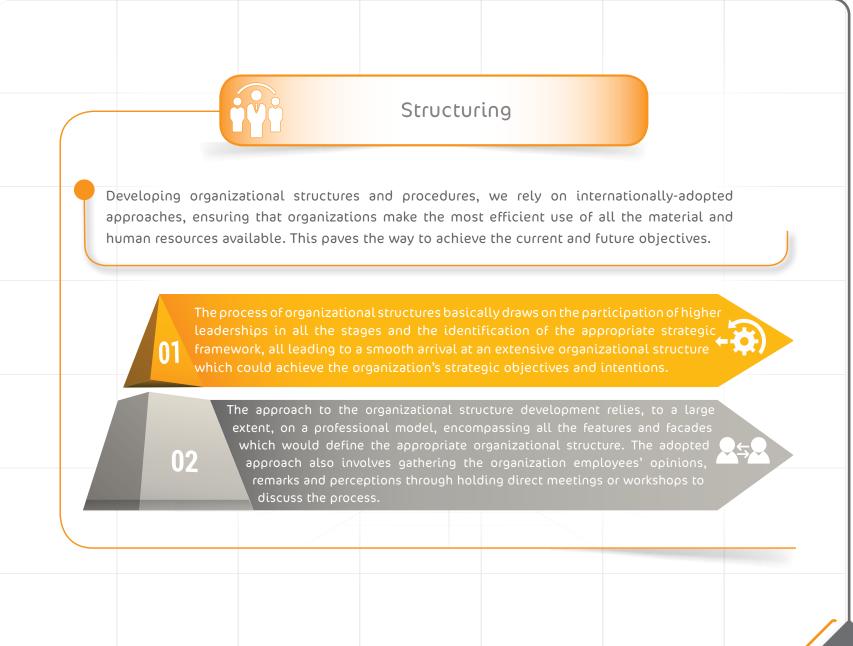


# Stage IV: Strategy Evaluation and Assessment

This stage is carried out through the re-structuring processes which suit the strategy. This also involves devising operational plans before they get automated according to the service requirements.





















#### Stage III: Procedures

The consultant team re-engineers the operations (administrative procedures) with a view to find out harmony among the organizational changes. This is carried out through reviewing all the administrative procedures and operations within that entity. This is reached through examining the current status quo, listening to clients, reviewing successful models, designing the new design, application and constant improvement.





# Stage V: Corporate Communication

It is through this stage that corporate communication programmes are provided to spread the concept of institutional work, and to enable the administrative leaderships to possess the necessary skills.





# Stage IV: Electronic Solutions

It is in this stage that a number of solutions are presented, from which the organization can go for as appropriate. Electronic solutions ensure task and process management along with following up the institutional performance.

#### Stage VI: Consultant Support

Some 1-to-3- month- long consultant support is provided to ensure that the operation is optimally Functioning.



# Performance Measurement

Establishing and following up performance measurement indicators, we rely on internationallyadopted approaches, ensuring the accurate measurement to the extent of which the organization has succeeded in achieving its objectives and developing its work.

Establishing and managing performance measurement offices.

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02 Designing advanced models to document the indicators and measures of the strategic objectives, initiatives and programmes.

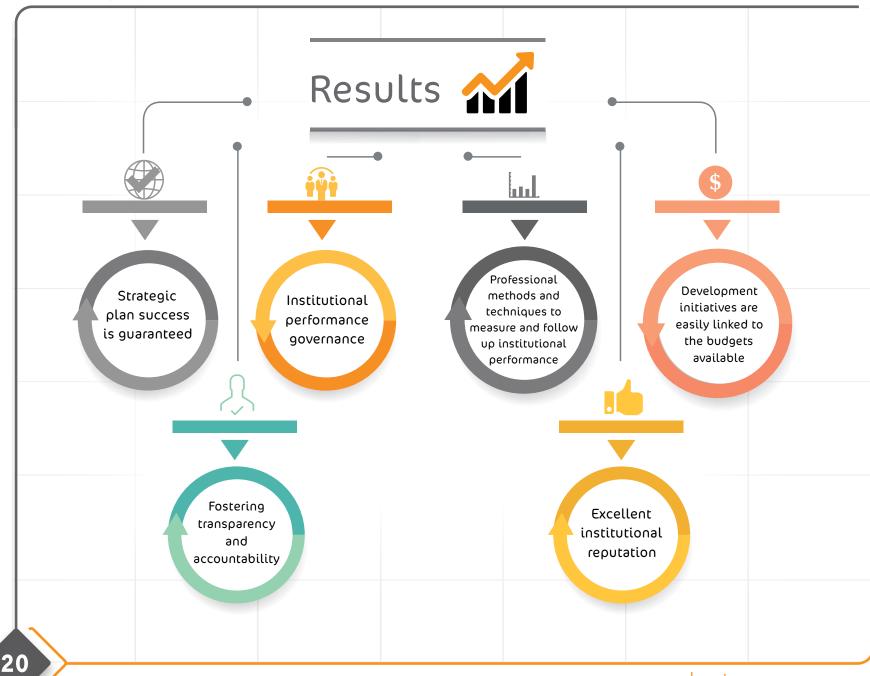
> Identifying the methods of designing and reviewing the indicator results in periodical meetings, held especially for reviewing the performance.

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# Our strategy in the service provision

Developing the performance measurement system

- Developing operational objectives.
- Developing the panel of performance measurement.
- Developing the developmental initiatives list.
- $\blacklozenge$  Areas of risks and the means to face them.

Supervision of the Office of Management and Performance Measurement

- Developing and issuing performance reports.
- Identifying the levels of performance and warning.
- Managing the strategic review meetings.
- Reviewing performance reports.
- Tackling performance gaps.
- Developing performance indicators.
- Providing technical and developmental support.





# Electronic solutions

We provide many effective solutions in the management of performance measurement system.

# Corporate Communication

We provide such training and rehabilitation programmes as the programme 'Professional performance measurement Indicators', which is approved by international entities in the field of performance measurement.



# Consultant Support

Some 1-to-3- month- long consultant support is provided to ensure that the operation is optimally Functioning.



# Ad hoc Offices on Managing Strategic Actions

These offices seek to achieve the organization's highest institutional excellence standards through recruiting specialized cadres, assigning powers and establishing procedures which focus on the following:

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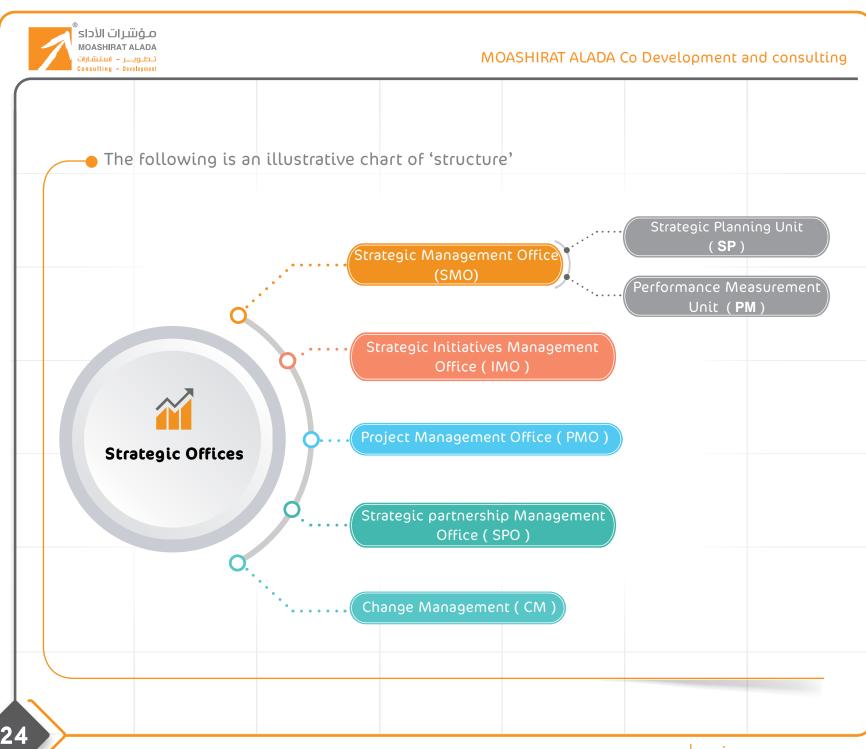
Identifying, applying, managing and developing the organization strategy on regular basis.

Managing the organization's strategic performance and the activities which ensure the achievement of desired results effectively.

Drawing and putting forward the ideas, initiatives and projects which would contribute to the implementation of the organization's strategic plan. Providing support and assistance, implementing policies and strategic plans and supervising the operations related to the strategy and major projects within the organization strategy.

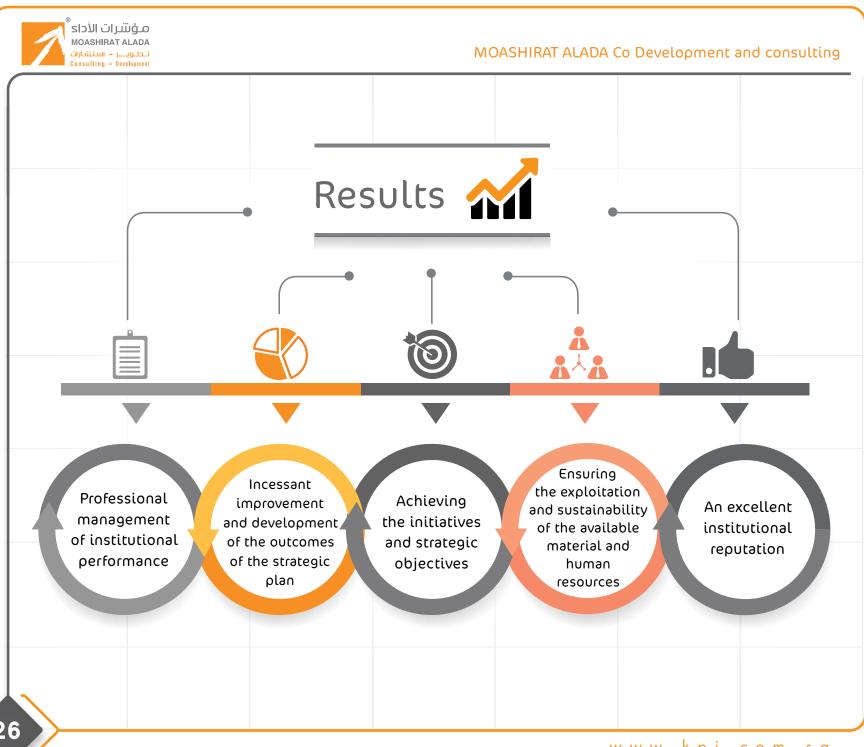
Developing and fostering the organization partnerships, and seeking what may follow up the coordination between the organization and the concerned entities.

Improving and developing the strategic plan outcomes in the manner that the organization finds it useful and effective.

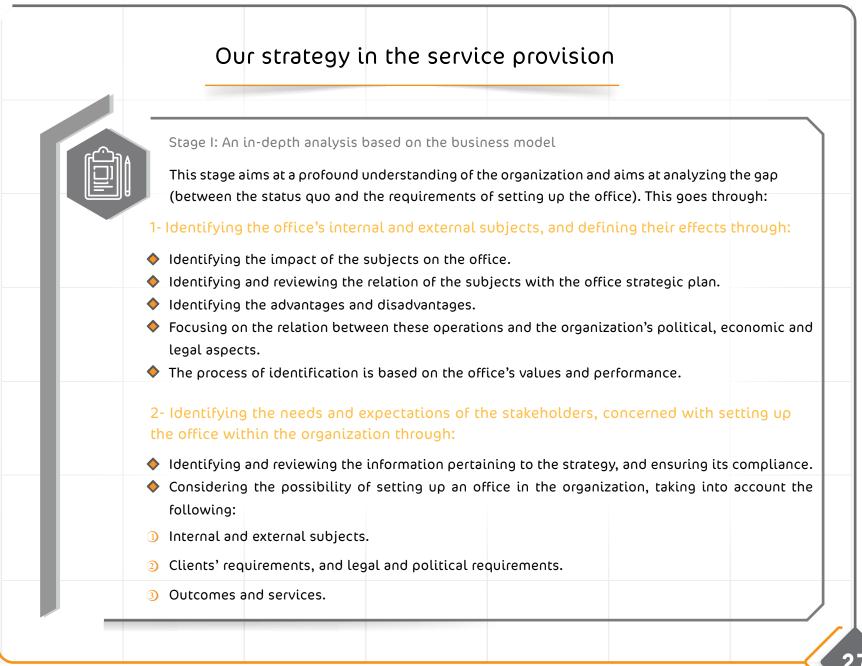








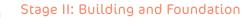






The process of ide out through the fo		izing the office of	perations within	the organization is	carried
<ol> <li>Identifying the i</li> </ol>	nputs and outputs c	of all the office ope	erations.		
2 Identifying the s	equence of the ope	rations, and the in	teraction among	them.	
③ Identifying the o indicators).	perational efficiency	and control of the	se operations (by	going over their perfo	ormance
Identifying the r	esources of the ope	rations, and ensuri	.ng their availabil	ity.	
5 Assigning respo	nsibilities and powe	ers to each operation	on.		





This stage aims at identifying the criteria and requirements for setting up the office through:

- Drawing up the strategic and operational plans, and ensuring their compliance with the scope and methods of strategic planning.
- 2 Creating the positional structure and clarifying the roles to be played.
- 3 Drawing up the office policy along with the supporting manuals.
- ④ Identifying the office services, and making operation models to provide such services.
- Identifying the basic elements for the provision of these services, along with their requirements, and turning each service into an activity.
- 6 Identifying the requirements of setting up the office within the organization.
- Identifying the office's internal criteria and designing a simple reference list to work against it, having read the administration's strategies precisely.
- Identifying the external criteria based on the resolution of the local and international commissions which approve and organize the office in question.

Analyzing and assessing the risks of the operations.



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Stage III: Electronic Solutions

The following are carried out during this stage:

- Documentation, completion of manuals and carrying out automation (as necessity demands).
- Reviewing, authenticating, printing out and publishing the manuals. These manuals can be automated and transferred into programmes and applications on the computer.
- Working via the system of censorship and follow-up to monitor the organization's plan and operations. The organization may join and subscribe to the programme of 'KPI: All in one).

#### Stage IV: Corporate Communication

It is through this stage that corporate communication programmes are provided for the purpose of introducing the office, and for studying the organization system provided that the training should include the following categories:

Higher Administration

Administration

Executive Administration (employees and workers)



## Stage V: Consultant Support later

To ensure that the organization keeps functioning optimally, the consultant team gives support which ranges from one month to 3 months. This support takes the form of a series of field visits to observe the applications in practice, and what challenges the organization is facing. The team consequently provides the necessary consultancy for improvement and development.

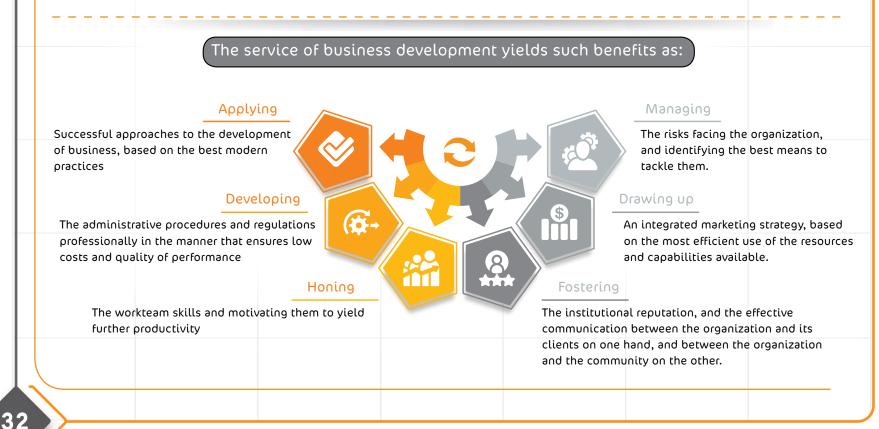


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**Business Development** 

# The service of business development aims at:

Enabling the administrative leaderships to develop the scope of the business of their institutions, identify the potential opportunities of growth for investment according to the best pioneering practices in the manner that yield an increase in productivity and profits.





# Challenges, Solutions and Results

# Challenge

Developing and improving the organization business according to international successful approaches, ensuring the adoption of the best administrative and technical practices. This also involves the most efficient use of the all the resources and capabilities available at the organization. It also ensures an increase of the market share and a better institutional reputation.

# Solutions

Assessing the organization status quo, the surrounding environment of the business organizations and the central role the organization plays (products- services- administrative jobs- resources- quality- quantities).

Studying the available market opportunity before the organization for expansion and development.

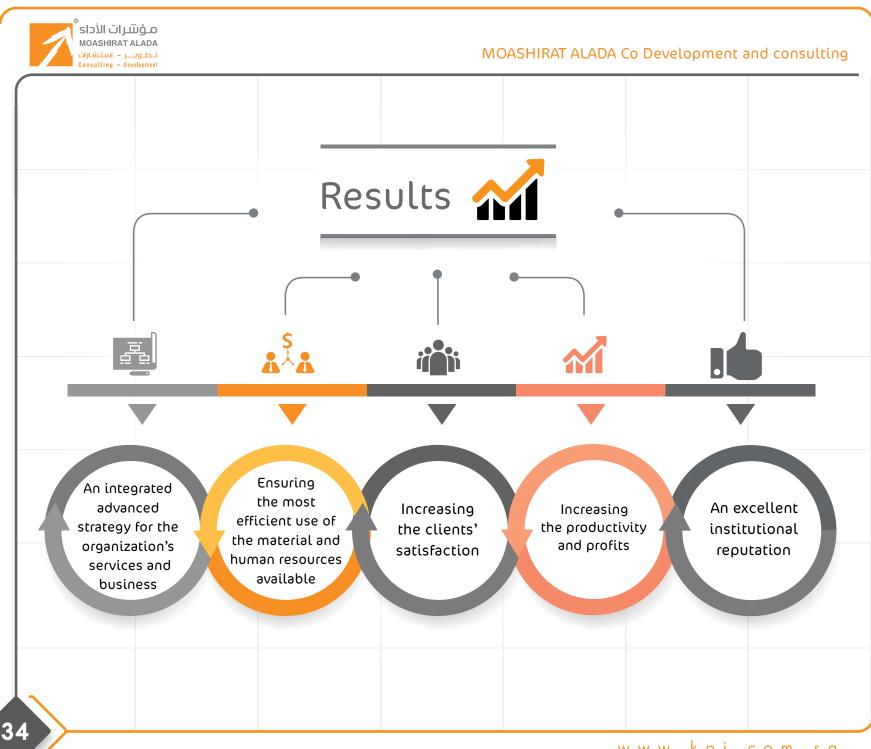
Analyzing the competitors in the field of organization business, and coming up with the organization's competitive advantages which would support its future success.

Drawing up a strategic plan with a view to foster the organization's market situation.

Arranging, developing and managing the organization's priorities, with a particular focus on the organization's services and competitive advantages.

Developing the organization's internal operations, ensuring the achievement of the organization's objectives and external priorities (marketing).

Designing a map which includes the expected clients, assessing and weighing up the list of current clients and reviewing the business environment so as to identify the potential new business (operational opportunities).





# Our strategy in the service provision

Our strategy goes through the following stages:

#### Stage I: Preparation

This stage includes forming a workteam from the organization (the Client), and introducing the project along with the approach to developing and improving business which are in turn handed over to the higher leaderships at the organization to discuss them and to pose questions over the project's objectives, approach and outcomes.

# Stage II: Professional Assessment

It is in this stage that the organization-related business environment is analyzed, strengths and weaknesses are identified and approaches to improvement and development are proposed. The organization higher leaderships and some other employees from the organization units participate in this stage. All this aims at reaching an integrated comprehensive evaluation.

# Stage III: Development

This stage involves designing such development and improvement plans as developing business procedures, identifying the future operations and their procedures, identifying the target clients, identifying the target market opportunities, selecting the supporting means and developing the human cadres.



# Stage IV: Corporate Communication

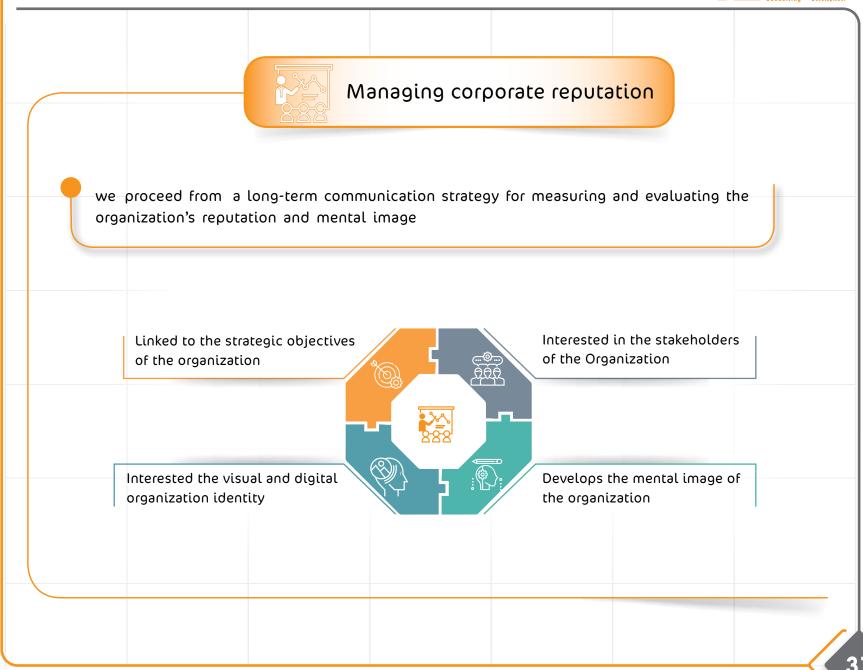
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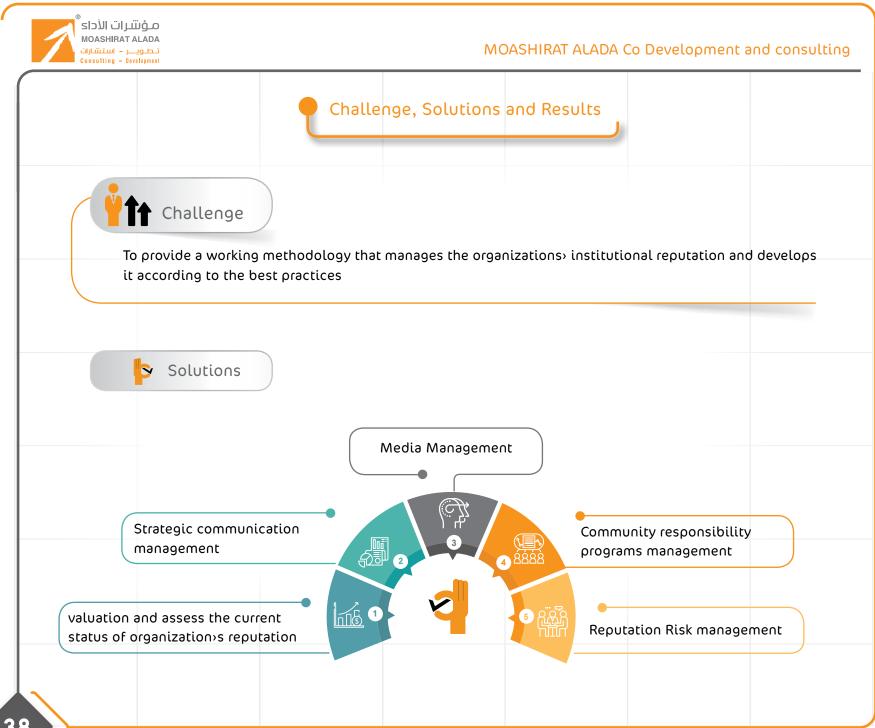
# Stage V: consultant Support

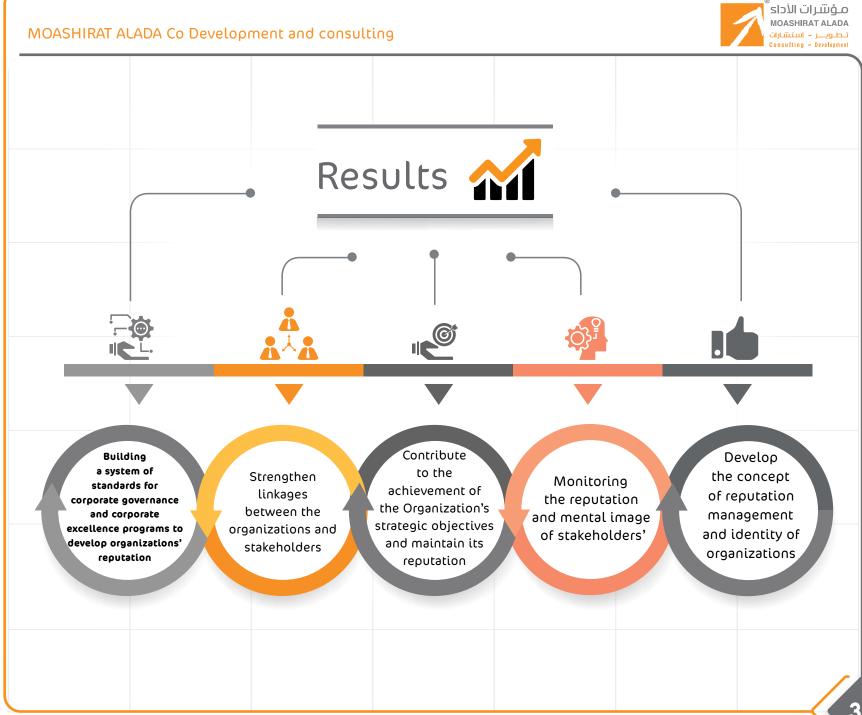
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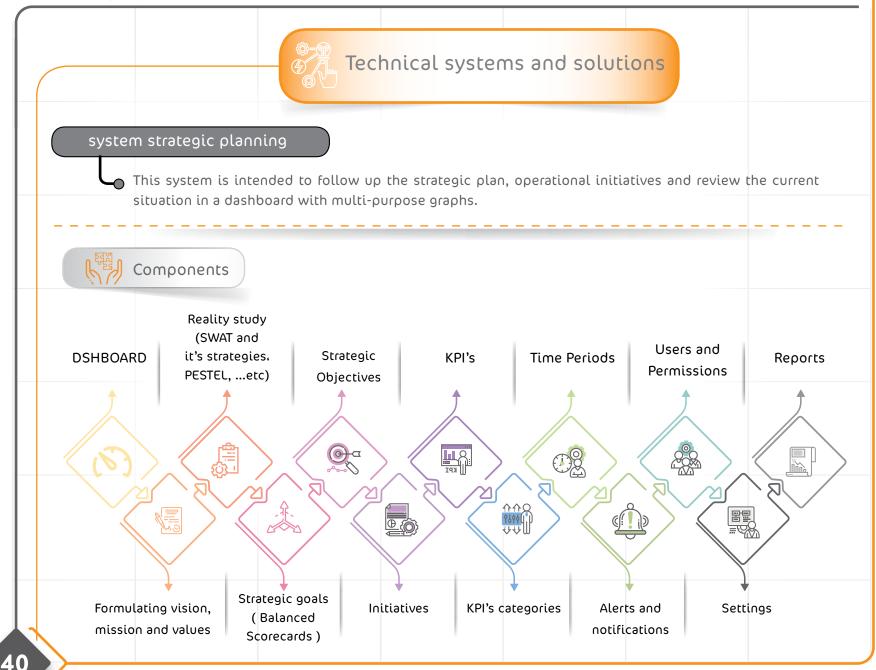






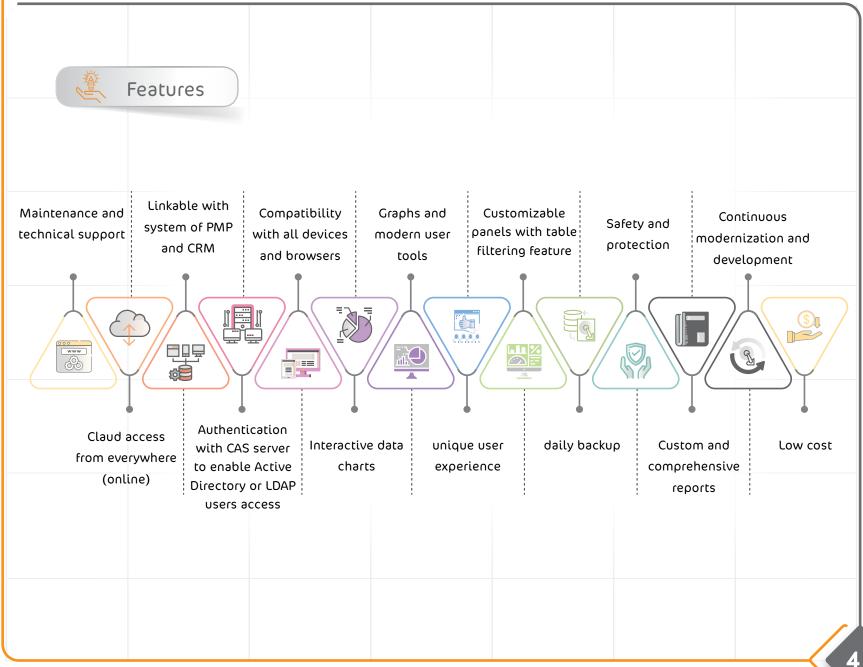


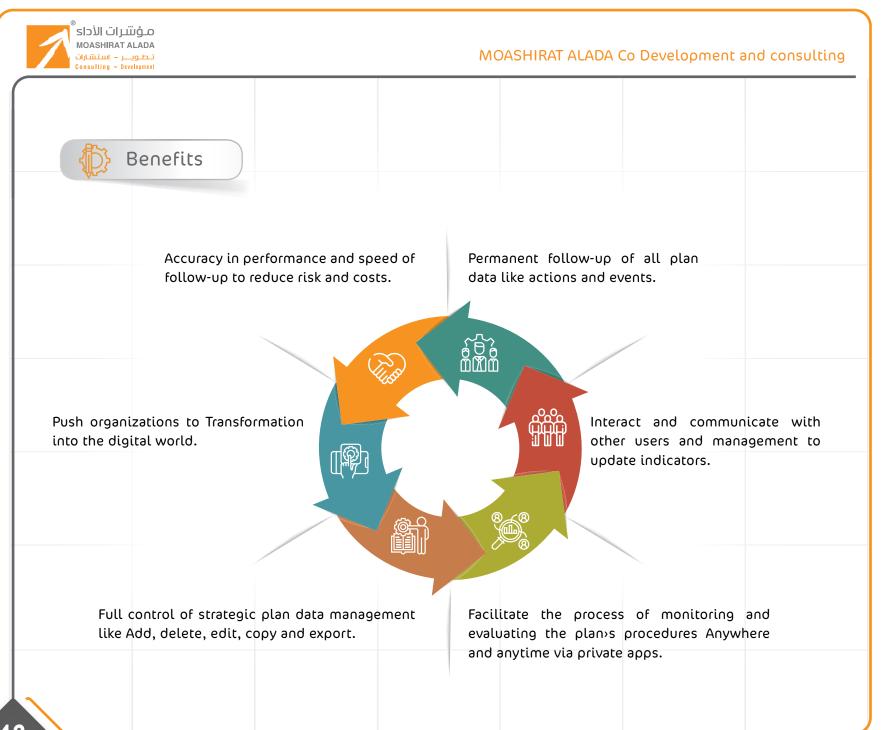
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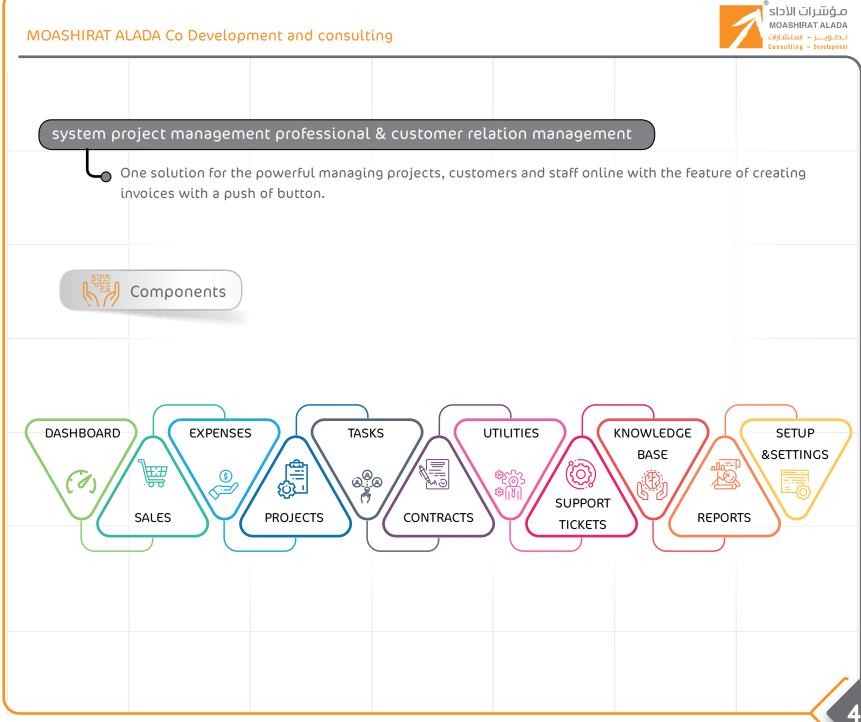


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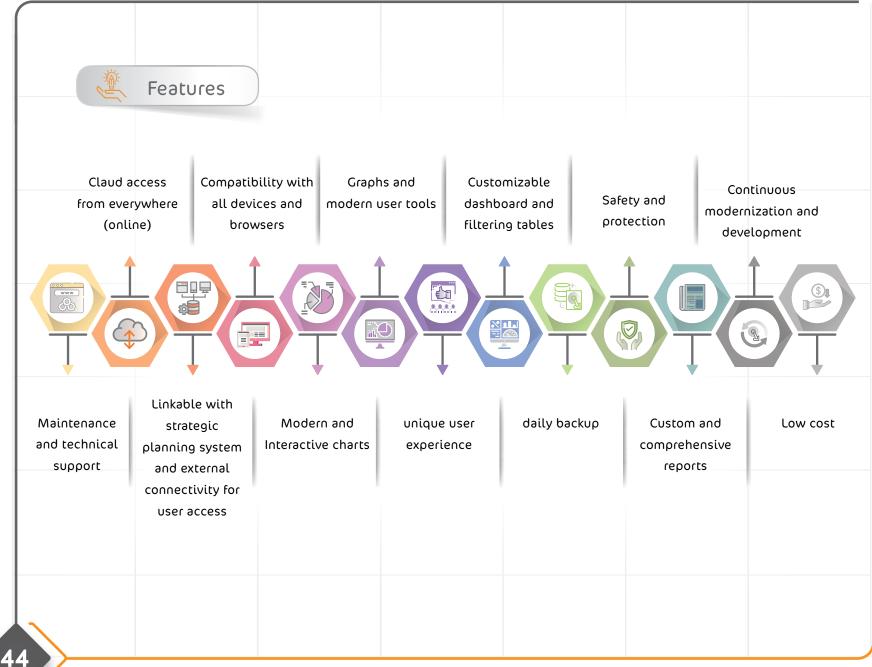






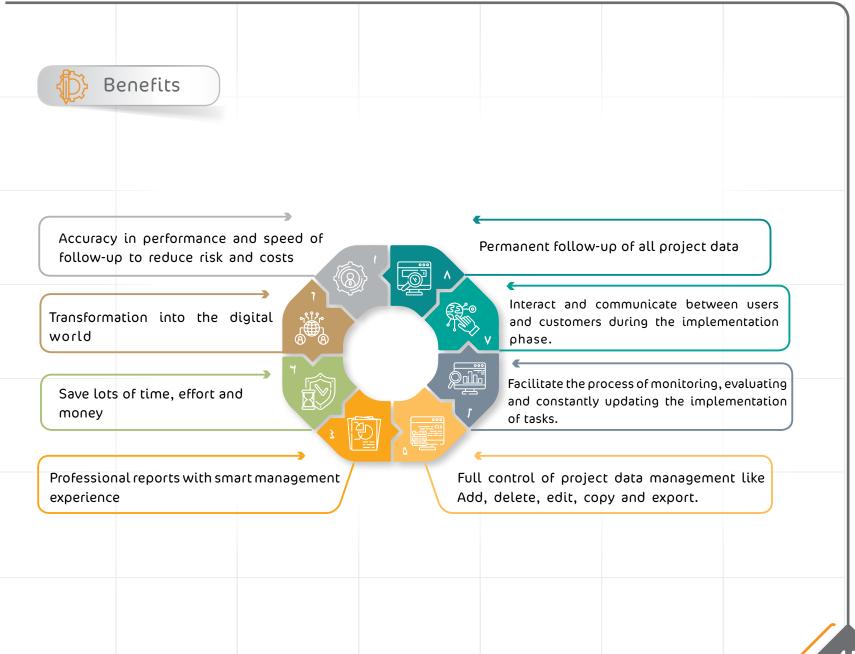


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